

MANATEE COUNTY SHERIFF'S OFFICE

MEMORANDUM

Levy Upon Personal Property

The following items are required by our office when processing a Levy for **personal property**:

- = Original Instructions for Levy;
- = Original or Certified Writ of Execution;
- = Judgment Lien Certificate;
- = Proof of ownership acquired within **thirty (30) days** of when we receive the Levy;
- = Original Affidavit of Levying Creditor pursuant to FSS 56.27;
- = Affidavit of Same Name/Identity (If applicable);
- = Original/Certified Copy of Directed Court Order (If applicable);
- = Cost Deposit;
 - = Vehicle **\$2,500.00**
 - = Each Additional Vehicle **\$1,500.00**
 - = Stocks **\$1,000**
 - = Any property that is Court Ordered to Levy and Leave **\$1,000.00**
 - = Any other property that requires Levy and storage will require a list so that we may provide an estimate
- = Payment must be in the form of Cashier's Check, Money Order, or Traveler's Check. Cash may be used if brought in person.
- = You may deliver the paperwork to our office located at:

**600 301 Blvd W., Ste 202
Bradenton, Florida 34205
(Inside the Records Section entrance)**

- = You may mail the paperwork to us at the following address:

**Manatee County Sheriff's Office
Attn: Civil
600 301 Blvd W., Ste 202
Bradenton, FL 34205**

- = If you have any questions, you may contact us at:

(941)747-3011 ext. 2253