

MANATEE COUNTY SHERIFF'S OFFICE

MEMORANDUM

Levy Upon Real Property

The following items are required by our office when processing a Levy for **real property**:

- = Original Instructions for Levy;
- = Original or Certified Writ of Execution;
- = Proof of ownership (Deed, Warranty Deed, Quit Claim Deed, etc.) acquired within **thirty (30) days** of when we receive the Levy;
- = Original Affidavit of Levying Creditor pursuant to FSS 56.27;
- = Affidavit of Same Name/Identity (If applicable);
- = Original/Certified Copy of Directed Court Order (If applicable);
- = Cost Deposit;
 - = Real Property **\$1,000.00**
- = Payment must be in the form of Cashier's Check, Money Order, or Traveler's Check. Cash may be used if brought in person.
- = You may deliver the paperwork to our office located at:

**600 301 Blvd W., Ste 202
Bradenton, Florida 34205
(Inside the Records Section entrance)**

- = You may mail the paperwork to us at the following address:

**Manatee County Sheriff's Office
Attn: Civil
600 301 Blvd W., Ste 202
Bradenton, FL 34205**

- = If you have any questions, you may contact us at:

(941)747-3011 ext. 2253