

# MANATEE COUNTY SHERIFF'S OFFICE

## MEMORANDUM

### Writ of Replevin

#### **In accordance with FSS 30.231, the following fees apply for service of process:**

- = \$90.00 – Writ of Replevin;
- = \$40.00 – Summons (if applicable);
- = Payment must be in the form of Cashier's Check, Money Order, Business Check, or Traveler's Check. If you send a business check, please include a copy of the driver's license/identification of the person that signed the check. Cash or Credit/Debit card may be used if brought in person.

#### **The following requirements apply for service of process:**

- = Original or Certified Copy of the paper;
- = Service copy of the paper and a copy of complaint, claim, petition, and/or other attachments to be served;
- = Name of the individual or entity to be served;
- = Complete address for the individual or entity to be served;
- = Name of the Plaintiff or Plaintiff's agent who will receive the property from the Deputy;
- = If the name and/or address are not included on the original paperwork, you may submit the information on an additional letter.
- = If you are submitting a paper that has been filed outside of Manatee County, you should submit a self-addressed stamped envelope so we may return the paperwork to you upon completion.
- = You may mail it to us at the following address:

**Manatee County Sheriff's Office  
Attn: Civil  
600 301 Blvd W., Ste 202  
Bradenton, FL 34205**

- = If you have any questions, you may contact us at:

**(941)747-3011 ext. 2253**